DECEMBER 2023 ROUNDTABLE

Buffalo Trace Council

AGENDA

- Welcome, Pledge, Scout Oath and Law
- Safety Moment & Youth Protection
- Recharter Training
- Resources and Charter
 Agreement
- Upcoming Events and Due Dates



SCOUT DATH

ON MY HONOR, I WILL DO MY BEST TO DO MY DUTY TO GOD AND MY COUNTRY AND TO OBEY THE SCOUT LAW; TO HELP OTHER PEOPLE AT ALL TIMES: TO KEEP MYSELF PHYSICALLY STRONG, MENTALLY AWAKE, AND MORALLY STRAIGHT.

SCOUT LAW

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A SCOUT IS... TRUSTWORTHY, LOYAL, HELPFUL, FRIENDLY, COURTEOUS, KIND, OBEDIENT, CHEERFUL, THRIFTY, BRAVE, CLEAN, AND REVERENT.

SAFETY MOMENT



YOUTH PROTECTION TRAINING

CHECK UNIT YPT STATUS

KEY 3 MEMBERS (COR, CC, SM/CM)

- Go to my.scouting.org
- Login
- Click "Menu"
- Click "Your Unit"
- Click "YPT Training Report"

THIS REPORT WILL PROVIDE YOU WITH EACH REGISTERED LEADER IN THE UNIT AND THEIR YPT STATUS AND EXPIRATION DATE.

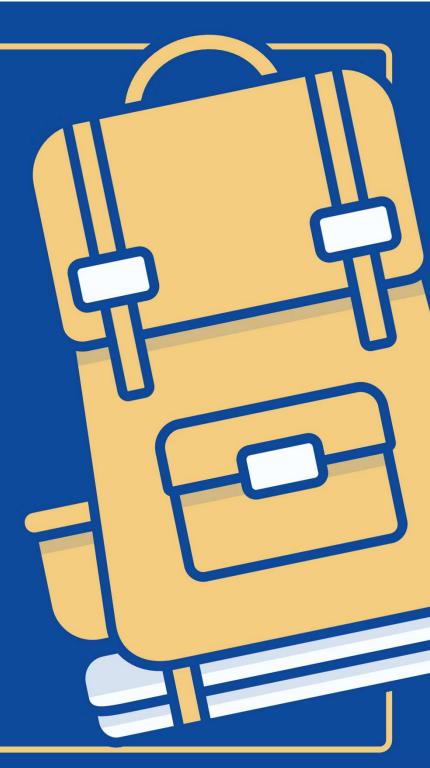
RETRIEVE CERTIFICATE

TO PRINT YOUR PERSONAL YPT CERTIFICATE

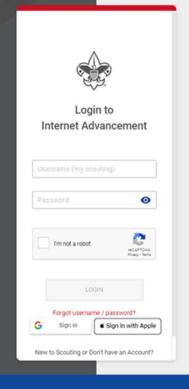
- Go to my.scouting.org
- Login
- Click "Menu"
- Click "My Training"
- YPT status will appear
- Select "Print certificate"

Steps:

- 1. Login at advancements.scouting.org
- 2. Select unit and click recharter portal
- 3. Select recharter term
- Edit roster (Scout Life subscriptions, update member information, add/remove/multiple members)
 - Fill ALL required unit positions
- 5. Validate recharter
- 6. Payment and posting the unit
 - Payment types and membership fees
- 7. Signatures and Approvals
- 8. Completed recharter and what's next







STEP 1: LOGIN

Navigate to advancements.scouting.org/login and login using my.scouting or Scoutbook information.

| 🗊 🔶 Roster Internet A | Idvancement X + | | | | | - 0 > |
|--|---|-----------------------|----------------------|--|------------------|--|
| | https://advancementsqa.scouting | g.org/roster | | | PBAQ | 6 🔓 C 🕼 🕲 … |
| | Internet Advancement Ro | oster | | you have logged into your nt, choose your Unit and | e e | Welcome, Ryan Larson |
| \sim | My Organization | | Positio dropdo | on by clicking the | | Cub Scout Pack 62 [FAMILY] Position: Key 3 Delegate |
| Roster | Pack 62 Vista Ridge United Met | hodist Church FAMILY | Organi | those with a Key 3 (Charter ization Rep, Committee | | Scouts BSA Troop 2 (DBILS) Position: Key 3 Delegate |
| Activities | Council: Longhorn Council District: Orion Chartered Organization: Vista Ridge Uni | ited Methodist Church | | nan, Unit Leader, or Key 3 ite) can work on recharter | | Parent / Guardian Pack 8062 - Connection: Jack William Larson |
| S Profile | Pack Roster Pending Items | History | | charter to open your roster and begin | | Parent / Guardian Troop 0002 - Connection: Emma Jolise Larson |
| Preports Calendar | Q Search by Name of Member (D | | submittal pr | rocess | | Parent / Guardian Troop 0002. – Connection: Marysol Jolene Robinson |
| 0 | | | | | 📋 Run Report 🤫 🕫 | |
| Forum | Name 1 | Member ID Age 14 | Last Rank Approved 1 | Den 💽 14 | | |
| SB Scoutbook | Blake Bickford | 136478736 11 | Webelos. | Unassigned | | |
| | Cogan Bowen | 13874813 10 | Gewenner Webelos | Webelos 8 | | |
| Recharter | C 👔 Kent Brein | 13677695 7 | 🚸 Tiger | Unassigned | | |

STEP 2: SELECT UNIT AND RECHARTER PORTAL

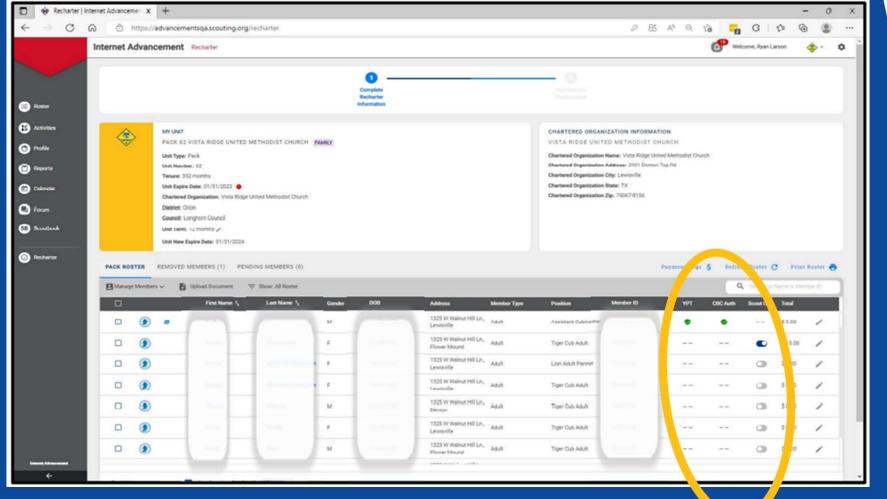
Make sure you are working with the correct unit then select "Recharter."

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| arter Internet Advanceme: × + | | | | | | | | | 0 | × |
|---|--|---|-------|---|----|------------|------------|---|-----|---|
| C A https://advancementsqa.scouting.org/recharter | | P | B5 AN | Q | îð | Welcome, V | 10 | 6 | 8 - | _ |
| Internet Advancement Recharter | | | | | 0 | Welcome, V | Vendy Shaw | | ٥ | ^ |
| | Sector term Image: term term term term term term term term | | | | | Welcome, F | iendy Shae | | 0 | |
| • | | | | | | | | | | |

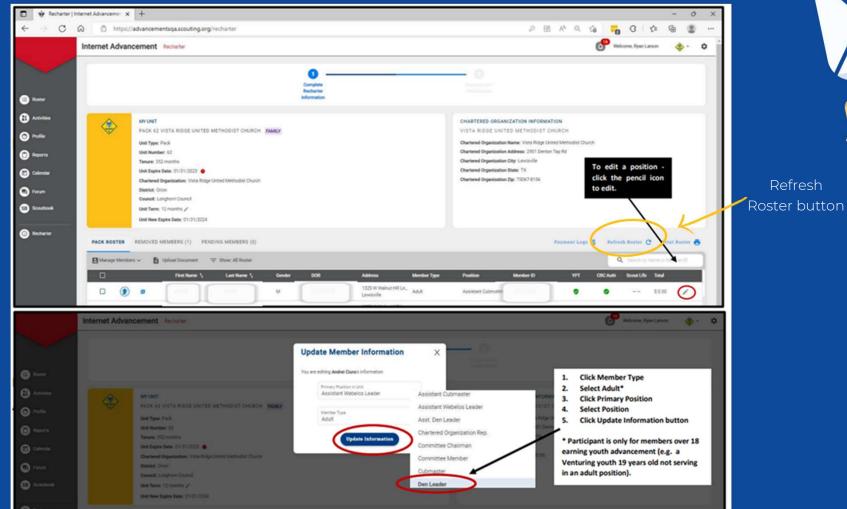
STEP 3: RECHARTER TERM

Agree to the 12-month term by clicking "Save".



STEP 4A: EDITING THE ROSTER

YPT, CBC Authorization, and Scout Life subscription



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STEP 4B: EDITING THE ROSTER

Update adult leadership positions. Make sure you have all required positions covered (see next slide).



REQUIRED UNIT POSITIONS

- Executive Officer/Institutional Head (IH)
- Charter Organization Representative (COR)
- Committee Chair (CC)
- At least 2 Committee Members (MC)
 - OR 1 Committee Member (MC) and 1 Pack Trainer (PT)
 - OR 1 Committee Member (MC) and 1 New Member Coordinator (NM)
- Cubmaster (CM), Scoutmaster (SM), or Crew Advisor (NL)
- Den Leader (DL) (Packs only)
- Minimum of 5 youth members,
 - recommended 8-10 youth members

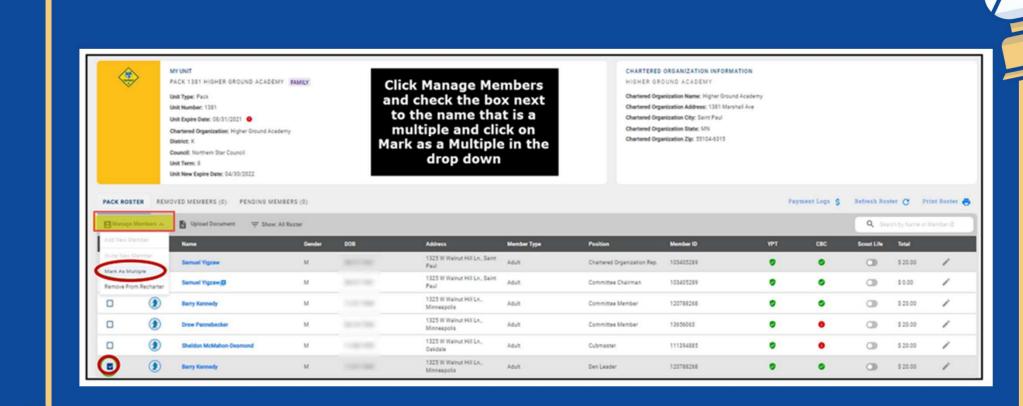
| 6 0 | ttps://a | T idvancementsga.scouti | ng.org/recharter | | | | | | 2 Bt | A* Q 1 | a 🗖 | 3 | ri @ | - |
|---------|---|---|--|-------------------------------------|--|---|------------------------------|---|--|--------------|-------------------|---------------------------|--|---|
| | | ement Recharter | | | | | | | | | 69 | | | ¢ |
| | | | | Complete Restarte Informatio | er | | | 0 | | | | | | |
| | Ð | Unit Type: Pack Unit Number: 52 Tenser: 53 chantha Unit Expire Dete: 01/31/32 Chartered Organization: Vir District: Orion Ceunsil: Longhorn Council | INITED METHODIST CHURCH 13 • 14 • 15 Ridge United Methodist Church Manage Me | | | | | | CHARTERED ORGANIZATION INFORMATION VISTA RIDGE UNITED METHODIST CHURCH Chartered Organization Name: Vista Ridge United Methodist Church Chartered Organization Address: 2001 Donton Tap Rd Chartered Organization Edge: 2001 Donton Tap Rd Chartered Organization Edge: 750674016 | | | | | |
| | | Unit Term: 12 months / Unit New Expire Date: 01/3 | | | | | | | | | | | | |
| _ | _ | Unit New Expire Date: 01/3 REMOVED MERERS (1) | PENDIN Multiple Inc | dicator | | | | | | Payment Loga | | ab Roster (| | _ |
| | KOSTER age Members | Unit New Expire Date: 01/3 REMOVED MERERS (1) | PENDIN Multiple Inc | dicator | Aas | tess (1 | Member Type | Position | Member 10 | Payment Loga | | bb Rester (Scout Life | Name of Mem | _ |
| Billion | age Members | Unit New Expire Date: 01/3 REMOVED 115 DERS (1) | PENDIN Multiple Inc | | 132 | Ness 1 5 W Walnut Hill Ln.,) | | Position Assistant CuberyTer | | _ | 9 | C Search by | Name of Mem | _ |
| E Mari | age Members | Unit New Expire Date: 01/3 REMOVED MATCHERS (1) | PENDIN Multiple Inc | Gender DOB | 132 Levi 132 | 5 W Walnut Hill Ln., | Adult | _ | | Abi | Q CBC Auth | Scout Life | Name of Mem Total | |
| | age Members | Unit New Expire Date: 01/2 REMOVED 100-EERS (1) | PENDIN Multiple Inc | Cender 000 | 132 Lew 132 Flow 132 | 5 W Walnut Hill Ln, raville 5 W Walnut Hill Ln, | Adut Adut | Assistant Oubmyster | Member 10 | - अम् | CIIC Auto | Scout Life | Total S 0.00 | - |
| | age Members | Unit New Expire Date: 01/3 REMOVED UNITERS (1) | PENDIN Multiple Inc | Center D08 | 132 Levi 132 Rov 132 Levi 132 Levi | S W Walnut Hill Ln., isville S W Walnut Hill Ln., wer Mound S W Walnut Hill Ln., | Kaut Kaut | Assistant Oubmyttler Tiger Cub Adult | | 0 Abi | Q COCAUN © | Boout Life | Total 5 0.00 \$ 15.00 | |
| | ege Members (2) (2) (2) (2) | Utelt New Expire Date: 01/3 REMOVED USE DEEKS (1) | PENDIN Multiple Incomersion | Conder 000 M F F F | 132 Levi Rov 132 Levi 132 Levi | S W Walnut Hill Ln., saville S W Walnut Hill Ln., soville S W Walnut Hill Ln., soville S W Walnut Hill Ln., | Adık Adık Adık Adık | Assistant Cubmytter Tiger Cub Adult Lion Adult Partoir | Member 10 | 97 • • | Q (BCAut) | Scout Life | Total 5 0.00 5 15.00 5 0.00 | |
| | age Members | Unit New Expire Date: 01/2 REMOVED USE FIRST (1) | PENDIN Multiple Inc | Conder 000 M F F F M | 132 Levi 132 Rox 132 Levi 132 Levi 132 Levi 132 Levi 132 Levi 132 Levi 132 Levi 132 Levi 132 Levi 132 Levi 133 Levi 135 Levi Levi 135 Levi Levi 135 Levi Levi 135 Levi 135 Levi 135 Levi 135 Levi 135 Levi 135 Levi 135 Lev | S W Walnut Hill Ln., saville S W Walnut Hill Ln., soville S W Walnut Hill Ln., soville S W Walnut Hill Ln., | kait kait kait kait | Assistant Cubryster Tiger Cub Adult Lion Adult Partser Tiger Cub Adult | Menter D | 977 (| Q CRC Auth | Scort Life | Total 5 0.00 5 15.00 5 0.00 5 0.00 | |

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STEP 4C: EDITING THE ROSTER

Adding a new member

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STEP 4D: EDITING THE ROSTER

Marking a member as a multiple

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| Add New Member Invite New Member Mark As Multiple | in Hardy | Gender | DOB | | | | | | | | | |
|--|--------------------|----------------|-----------------|----------------------------------|-------------|--------------------------------|------------|----------------|------------|------------|-----------|-----|
| | in Hardy | | | Address | Member Type | Position | Member ID | үрт | CBC | Scout Life | Total | |
| mank rig montpre | | м | 19.27 | 1325 W Walnut Hill Ln., Vidor | Adult | Chartered Organization Rep. | 13332946 | 0 | • | 0 | \$45.00 | 1 |
| lemove From Recharte | r In Hatton | м | - | 1325 W Walnut Hill Ln., Vidor | Adult | Committee Member | 115299012 | • | • | 0 | \$ 45.00 | / |
| 🗆 🛞 Der | ek Brasher | м | Access: | 5315 Carnaby St, Irving | Adult | Executive Officer | 111098471 | | ۲ | 0 | \$ 0.00 | |
| Der | ek Brasher | м | and a second | 5315 Carnaby St, Irving | Adult | Chartered Organization Rep. | 111098471 | ۲ | • | 0 | \$ 45.00 | 1 |
| Dor | na Amold 🔃 | | | | Adult | Committee Member | | | | | \$ 45.00 | / |
| Please confirm you recharter: ADULTS (1) | want to remove the | | nembers from th | × he | | | | | | | | |
| Please confirm you echarter: | want to remove t | he following n | REMOVE | No. | | | | | | | | |
| Please confirm you echarter: ADULTS (1) Donna Amold | want to remove the | he following n | \sim | | | | Payment Lo | gs \$ R | efresh Ros | ter C | Print Ros | ter |

STEP 4F: EDITING THE ROSTER

Removing a member

| | Internet Advancement Recharter | | 🞯 Welcome, Derek Brasher 👳 - 1 |
|---|---|--|---|
| Roster | Unit Type: Troop Unit Number: 118 Unit Expire Date: 09/29/2021 Chartered Organization: Friends of th District: Sabine Council: Three Rivers Council Unit Term: 12 Unit New Expire Date: 09/29/2022 | Validate recharter Recharter cannot continue due to the reasons listed below. Unit does not have the required amount of leadership positions Leaders do not have current VET | Chartered Organization Name: Friends of the Williamson Troop A hartered Organi hartered Organ |
| Profile Reports Calendar Forum | TROOP ROSTER REMOVED MEMBERS (1): | | Payment Logs & Refresh Roster C Print Roster C VMENT Position Member ID YPT CBC Scout Life ' Total |
| SB Scoutbook | C Kryndon Hardy M Zachary Brasher M | Un, Vidor | Youth Member 130954609 0 \$72.00 > Youth Member 130281675 0 \$72.00 > |
| Recharter | Add Track (Mean loss of lengt 5 years) Total 12 Remo | | Validate Recharter and Pay |

STEP 5A: VALIDATE RECHARTER

"Refresh Roster" then "Validate and Pay". Review errors, fix if needed.

| Internet | Adva | ncement Rechar | ter | | | | | | ď | Welcome, Derek | Brasher | 1 | | ٩ |
|----------|--------|------------------|-------------|----------------------|----------------------------------|-------------|------------------|---------------|---|----------------|----------|----------|---|---|
| | ۲ | Brandon Hardy | м | 12/16/1977 | 1325 W Walnut Hill | Adult | Chartered Rep. | 13332946 | 0 | ٢ | 0 | \$ 45.00 | 1 | |
| | ۲ | Bronson Hatton | м | Validate re | charter | | × | 115299012 | • | • | 0 | \$ 45.00 | 1 | |
| | ۲ | Derok Brasher | м | Recharter validation | successfult | | icer. | 11 | _ | | | \$ 0.00 | | |
| | ۲ | Derek Brasher | Ń | | | | | 11 corrected | error has b within the r | oster, click | | \$ 45.00 | 1 | |
| | ۲ | Jonathan Healy | м | | | | | to button. Th | ate Rechart e error sho the popup | uld no longe | er | 3'45.00 | 1 | |
| | ۲ | Joseph Muckleroy | м | - | | | | Proceed | to Payment | | | \$ 45.00 | 1 | |
| | ۲ | Marvin Lopez | | | CONTINUE EDITING | PROCEED | O PAYMENT | | 0 | 0 | 0 | \$ 45.00 | 1 | |
| | ۲ | Trevor Hatton | м | | 1325 W Welnut Hill Ln., Vidor | Participant | Unit Participant | 125786253 | | | 0 | \$ 72.00 | 1 | |
| | ۲ | Adam Brasher | M | | 1325 W Weinut Hill Ln., Vidor | Youth | Youth Member | 128959725 | | | 0 | \$ 72.00 | 1 | |
| | 2 | Branson Healy | м | | 1325 W Walnut Hill Ln., Vidor | Youth | Youth Member | 130281680 | | 24 A | 0 | \$ 72.00 | 1 | |
| • | 2 | | | | | | | | | | | | | |
| Total 1 | 2 Nema | < 0 + 1 | > 10/page v | | | | | | | | | | | |
| | | | | | | | | | < | Velidate R | echarter | and Pay | | |

STEP 5B: VALIDATE RECHARTER

Once errors are addressed, "Proceed to Payment".

| ← Back to: Recharter Info | | | | | |
|---------------------------|---|--------------|--|---|--|
| | Complete Recharter Information | | (2) Payment and Confermation | | |
| BILING INFORMATION | | | RENEWAL ROSTER FEES | | 101AL: \$705 USD |
| Rigt Name | Les Name Engl Address Address Bone - | • | KESISTRATION Ped Truch Ped Truch Molgie Youh Ped Truch Ped Truch SL Ped Advits Ped Advits Norgie Advits Norgie Advits Ped Advits | CONNTITY 5 9 6 9 8 9 9 1 8 9 1 8 5 | 7 EE 5396 30 30.00 50.00 50.00 5279.00 50.00 50.00 50.00 673.00 673.00 |
| Credit | t Card payment | | Council Fee Administrative Fee | | 50.00 \$21.15 |
| Card Type | Cardholders Name | | TOTAL AMOUNT | | \$726.15 |
| Ced Suntar | Dip. Morm | v Dip Yeer v | payment option. The payment and Pay at Council, which a loo | ability to verify all fees and chor option is ACH (\$1 fee), Credit C cal processing fee may apply. If de a form of payment to the loc | ard (3% fee) you pay at |
| Pay at Co | puncil | | | ce you have chosen your payme | |

STEP 6: PAYMENT AND POST

- Credit Card (3% fee charged, Council is unable to make changes)
- E-Check (Council is unable to make changes)

• Pay to council by check (HIGHLY RECOMMEND- Council can

make changes to roster) Note: 3% fee applied to CREDIT CARD payments over \$500 at Council



MEMBERSHIP FEES

New Scouts- Joining Fee
 525 (One-time fee)

• Youth Fee \$80/YR

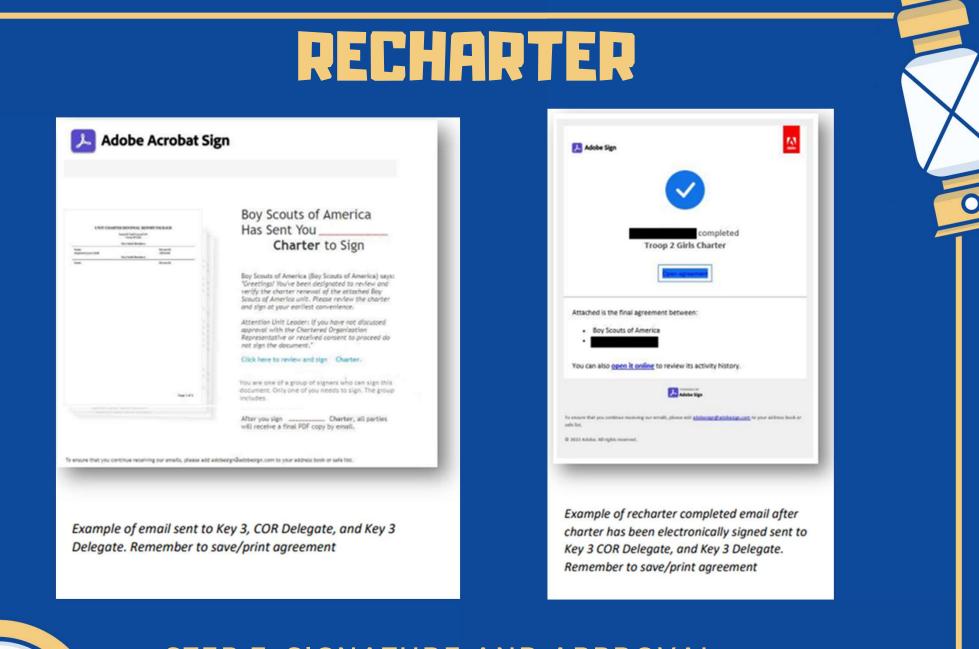
• Adult/Participant Fee \$60/YR

• *Scout Life* **\$15/YR**

Unit Recharter Fee
 \$100/YR

NOTE:

You may have members show up on your roster that show \$0 fee. These members registered after August 1, 2023, and will NOT be paid for with your Recharter payment but will be due when their year membership ends.



STEP 7: SIGNATURE AND APPROVAL

COMPLETED RECHARTER CHECKLIST

- Submit to Council Office (by February 16, 2024)
 - Charter Agreement Form
 - Journey to Excellence scoreboard
 - Payment and completed financial assistance forms
 - Make checks payable to "Buffalo Trace Council".
 - Paper applications (including CBC form and YPT certificate for adults) if you were unable to upload them through the Recharter Portal
 Retain a copy of the Charter Renewal for your
 Unit's records

CHARTER AGREEMENTS

Please turn your Charter Agreement into the Council Office. You can deliver in person, email, or mail it to: **Buffalo Trace Council** ATTN: Registrar 3501 E. Lloyd Expressway Evansville, IN 47715 Required Signatures: • Executive Officer (IH) • Charter Organization Rep (COR) Council Professional Agreement form can be retrieved from our Council Website. • If you encounter issues or concerns, please communicate with your district professional.

INCENTIVE

OUR GOAL THIS YEAR IS TO HAVE ALL OF OUR UNITS COMPLETED BY THE END OF FEBRUARY 2024!

ICE CREAM PARTY

Recharter is **fully completed** by February 16, 2024

RESOURCES AVAILABLE

WEBSITE

- RECHARTER
 POWERPOINT
- ASSIGNING KEY 3 DELEGATES
- CHARTER RENEWAL FAQ'S
- ACCESS TO CHARTER RENEWAL SYSTEM
- CHARTER
 AGREEMENT FORMS
- JOURNEY TO EXCELLENCE FORMS AND NATIONAL WEBSITE LINK

DISTRICT PROFESSIONALS

LINCOLN HERITAGE

- RYAN ABBOTT
- RYAN.ABBOTT@SCOUTING.ORG
- (315)247-1180
- ALGONKIAN
 - JESSICA HAASE
 - JESSICA.HAASE@SCOUTING.ORG
 - (618)262-3119
- NATIVE TRAILS
 - GREG HAGER
 - GREGORY.HAGER@SCOUTING.ORG
 - (812)-423-5246 EXT 2214

Questions?

ADDITIONAL UPDATES

EVENTS/NEWS

- Toys for Tots, Food Drive, Clothing Drive
- FOS Presentations
- OA Winter Banquet
- Winter Camporee
- MBUs
- District Dinners
- Court of Honor

DUE DATES

Due by December 31, 2023

Nominations

- Silver Beaver
- District Award of Merit

Submissions

- Eagle Scout Scholarship
- Julian Scholarship
- Eagle Project of the Year

N.E.S.A. Eagle Scout Scholarship

Application portal open
 December 1, 2023, through
 January 31, 2024

COUNCIL TRAINING OPPORTUNITIES

YPT OPPORTUNITIES

December 14, 2023 9:00 AM (CST) Eykamp Scout Center Contact John Harding at John.Harding@scouting.org

January 20, 2024 Algonkian M.B.U. Contact Jessica Haase at Jessica.Haase@scouting.org

RECHARTER COACHING SESSIONS

Saturday, January 6, 2024 9:00 AM-1:00 PM (CST) Eykamp Scout Center

Wednesday, February 7, 2024 4:00 PM-6:30 PM (CST) Eykamp Scout Center



THANK YOU!

www.buffalotracecouncil.org

(812)423-5246