

Buffalo Trace Council

Branded Tent Usage Form



This form must be completed and signed if you are checking out a tent for your unit from the Buffalo Trace Council office. BTC Branded Tents are to be used for recruitment purposes or other major events approved by the Council in general public settings.

Request on behalf of (Name of Unit and Number):

Leader Information (Name and Title):

Address:

Phone #:

Cell Phone or other #:

Which display type are you renting: _____ Cub Scouts, _____ Scouts BSA, or _____ Both (if available)

Which items are you renting:

_____ **Canopy, ground stakes & weights**

_____ **Back Wall**

_____ **Side Walls x 2**

_____ **Tablecloth**

_____ **Parade Banner**

Checkout Date and Time:

Return Date and Time:

Tent Condition(s) upon Checkout *(please note any issues)*:

Tent Condition(s) upon Return *(please note any issues)*:

Liability: I hereby understand that our unit and leaders are directly responsible for the usage of BTC Branded tent(s). Any damage to the condition of BSA tent(s) during our possession will be accountable to our unit. Repair and/or replacement costs may be associated to our unit in order to restore any damages. Furthermore, there will be **no cooking, outdoor firepits, or other heating elements** used during our rental within 40 feet of BSA Branded tent(s).

Additional Information: I hereby understand that the tents must be staked and dropped/lowered if high winds are present. Furthermore, display items will not be left unattended or left up overnight during our possession.

Tent Weight:

Signature:

Date:

Council Approval Signature:

Date:

**Please report any issues immediately to the Buffalo Trace Council office at 812-423-5246. Additionally, please share photographs and tag on our Facebook page (<https://www.facebook.com/buffalotrace.council/>) to help increase visibility.*