

# How to...

## Check Your Unit's Training Status

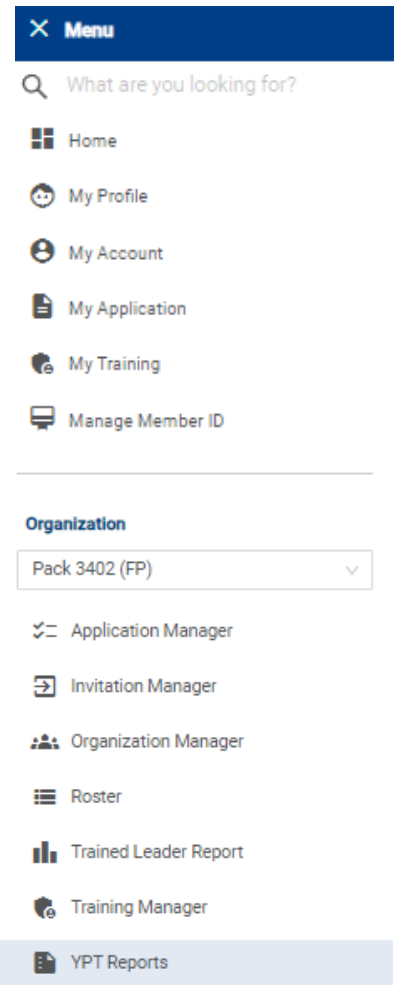
(as a registered Key 3 leader)

1- Log in at my.scouting.org

2. Click on "Menu".

3. Make sure the correct unit is showing here.

4. Click on "YPT Reports."



The screenshot shows a dark blue menu with the following items: Home, My Profile, My Account, My Application, My Training, and Manage Member ID. Below this is an 'Organization' section with a dropdown menu set to 'Pack 3402 (FP)'. Further down are various management tools like Application Manager, Invitation Manager, Organization Manager, Roster, Trained Leader Report, and Training Manager. The 'YPT Reports' option at the bottom is highlighted in light blue.

**This will generate the "YPT Aging Report" of all the registered leaders in your unit.**

Status	Effective Through
YES	01/25/2026
YES	09/20/2026
YES	03/13/2025
YES	02/28/2026
YES	05/11/2025
YES	04/01/2025

Column 12 simply shows a green "YES" if the leader's YPT is up do date.

Column 13 shows when the leader's YPT will expire. Plan ahead to make sure leader's complete their training before this date!